



**JOURNAL OF THE KANSAS
ENTOMOLOGICAL
SOCIETY**

AUTHOR GUIDELINES

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INTRODUCTION

The Journal of the Kansas Entomological Society publishes original research in all areas of Entomology as well as works on other arthropods. Membership in the Society is required of authors (at least one author in multiple-authored works) who submit manuscripts to the Journal. Submission of a manuscript implies that the work has not been published previously nor is under consideration for publication elsewhere (including electronic formats). Manuscripts submitted for peer review should be .doc or .docx file formats. Text must be double spaced. Figures may be embedded in the manuscript file or may be submitted as separate jpg, tif, or pdf files. All text, tables and figure captions should be submitted as separate .doc or .docx files. The submittal should be processed through the online submission platform at <http://www.editorialmanager.com/jkes/default.aspx>.

The Journal generally accepts papers in two formats: Research Articles and Short Communications. Other formats are possible at the discretion of the Editor, and a formal request must be made prior to submission (e.g., Book Reviews, Subject Reviews, Memorials and Monographs). Papers radically departing from the prescribed format indicated below will be returned to the author for reformatting prior to consideration by the Publications Committee unless clearly indicated in the cover letter as to why an alternative format is necessary. Alternative formats are acceptable for Book Reviews, Letters to the Editor, Comments, Notices, Obituaries, and Points of View. Book Reviews should be a single published page in length.

JOURNAL SUBMISSIONS

The journal primarily accepts research articles which are processed for consideration by double-blind peer review.

Research Articles can be of any length and summarize original research in entomology or related disciplines.

Short Communications (preliminary studies, efficacy studies, new species) should be no more than 2000 words (not including abstract, references, figure or table legends) and are generally a report of a preliminary study, a new finding, or reports of efficacy studies. Short communications should be structured similarly to full-length research articles but more succinct and address future research to expand the preliminary study. The editor must be consulted for exceptions to the length.

GENERAL SUBMISSION GUIDELINES

Please adhere to the following requirements:

- Main document in Word (.doc or .docx)
- Submit with continuous line numbers
- Double-spaced lines
- All co-authors must be entered into the Editorial Manager submission software (emails for each also preferred)
- Only one author can be designated as the corresponding author. Authors are welcome to include a footnote designating that multiple authors contributed equally to the work
- Tables must be able to be “edited;” therefore, a Word document is preferred. If submitted as .xls or .xlsx files, the files may have to be re-submitted
- Table legends should be included with their corresponding table
- Figures and pictures should be clear and have high resolution: 300 dpi or 1200 dpi for line graphics
- Figures in a .tif format are preferred, but the following are accepted: .eps, .rtf, .doc/.docx, .ppt/.pptx, .pdf, .ps, .psd, .ai, .gif, .pdf, .png or .jpeg
- Figures and tables should be placed at the end of the main document after the references or as separate documents
- Follow the prompts of the Editorial Manager during the submission process
- Attention to detail for manuscript submission should include checking that all references are properly cited, referenced, and included in the Literature Cited
- For systematics and related articles, taxonomic authorities should be indicated (e.g., *Apis florea* Fabricius), normally at the first mention of the name. Names for genera and species should be italicized, not underlined
- References are to be cited in the main text by author and year (not number) and listed in alphabetical order in the References Cited
- Supplemental files should be in formats most commonly accessible by users
- Please reference Scientific Style and Format, 8th edition for acceptable abbreviations. All abbreviations used should be initially spelled out and then the abbreviation noted in parentheses

LANGUAGE

The Journal is published in English. Authors have the option of including a second abstract in their native language; however, the author is fully responsible for the accuracy of the non-English abstract.

Authors who submit a manuscript with poor English or errors in spelling and grammar that distract the reviewer will have the manuscript returned and asked to submit evidence of English language and grammar review at the time of re-submission. Reviewers are not expected to edit the grammar and should be able to focus on the scientific merit and clarity of the work. Authors are encouraged to seek English language/grammatical assistance before submitting the paper to avoid an initial return for language. The author can request a recommended English editing service from the editor via email at journalkansasentsoc@gmail.com.

CLARITY

For papers that test the efficacy of plant extracts or other compounds on control or behavior modification of insects, the concentrations and chemical components must be clearly listed.

ETHICS



01 Ethics

The Journal of the Kansas Entomological Society observes high standards for publication ethics and refers authors to the guidelines of the American Entomological Society.



02 Plagiarism and Self-Citing

All papers are evaluated for excessive direct citation and proper citation of another author's work. Direct copying of even your own previous work is unacceptable. For the author's own previous studies, some over-lap of materials and methods is likely to occur but must be kept to a minimum.



03 Disclosure of Potential Conflicts of Interest

Potential conflicts of interest include any relationships of a financial or personal nature between an author or coauthor and individuals or organizations within three years of submission which, in theory, could affect or bias an author's scientific judgment or limit an author's freedom to publish, analyze, discuss, or interpret relevant data. Sources of financial support originating outside the coauthors' home institution(s) for any aspect of a study must be indicated in the Acknowledgments section of the paper. Financial support includes not only funding, but gratis provision of materials, services, or equipment. Any additional potential conflicts of interest, not covered in the acknowledgments of financial support, must be revealed to the editor at the time of submission.

PUBLICATION CHARGES

Membership in the Kansas Entomological Society is **required** to publish in JKES.

Page Charges:

There is no charge for the first 20 pages. After 20 pages, there will be a \$10/page typesetting charge.

There are no charges for color figures or tables online.

Consolidated volumes of online issues will be printed annually for Journal archives and will be in gray-scale only.

Issues published after January 1, 2023 will be online only through BioOne and JSTOR.

Typesetting and Revisions:

Additional charges are at the discretion of the editor if final manuscripts are submitted for publication with excessive revisions or without proper formatting. Please see the author guidelines and resources to meet the requirements of journal styles and requirements.